

Federal/State Grant Planning Committee

April 8, 2021

Meeting Summary

Purpose of Task Force:

To identify and develop potential federal/state grant projects including key components so that KVCC is better prepared to submit federal, state, and local grant proposals in the future; to be more intentional about preparing for and ultimately applying for federal, state and local grants.

Members in Attendance: Rachel Bair, Craig Jbara, Kathy Johnson, Tracy Labadie, Kate Miller, Dan Mondoux, Janet Nykaza, Tom Sutton

Members Excused: LaJoyce Brooks

Other Information: We need to identify a Finance representative for the Group.

Review of recent grant proposals and opportunities:

The College submitted a \$30,000 grant proposal to the Urban Institute CTE CoLab Coalition. Tracy Labadie is the Project Director. If awarded the grant will fund KVCC Law Enforcement programs to develop and enhance equity action plans focused on diversifying the student enrollment population and to maximize the use of technology to increase access and student engagement for undeserved student populations.

The College recently passed on an opportunity to partner with Northside Association for Community Development (NACD) on a Michigan Health and Endowment Funds opportunities grant for Nutrition and Healthy Lifestyles. The grant collaboration opportunity was brought to our attention with a tight turnaround which did not allow sufficient time to strategize alignment with the Bronson Healthy Living Campus. We will continue discussions with NACD to facilitate opportunities to partner in the future.

The 2020 State Apprenticeship Expansion grant (which KVCC chose not to apply for recently) was awarded to the Michigan Energy Workforce Development Commission (MEWDC). The college is a member of MEWDC through our Wind Energy and Technical Training area. KVCC is one of the few colleges who will be collaborating with MEWDC as they build out their training programs.

The MiLEAP grant has been established to provide \$16M for displaced COVID19 frontline workers. The MEWDC is available to assist with creation of custom, job readiness programming if we decide to submit a proposal for custom technical, short duration, job readiness training programs. Tom Sutton and Kate Miller will meet to discuss which non-credit programs may be good opportunities and report back.

Brainstorming – Potential Projects, Shared Area, Roadblocks

The group identified a potential grant funding need to fund laptops for underserved junior high and high school youth who wish to attend free online programs being offered by KVCC (The Groves) during the summer. The underserved may not have the technology they need to participate in free programs as they need to return school issued computers during the summer.

The group discussed how the College's established grant process works, and potential areas of improvement including:

- Additional resources to assist with grant research and writing when needed
- Establishing a College wide shared area of common data for grants, such as
 - Labor data
 - Subject Matter Expert Resumes
 - Letter of Support Templates
 - General training material on grants

- The group should offer grants training as part of the Summit. Rachel Bair offered to lead this effort

Review of Charter and Other

The group reviewed the Grant Committee Charter.

All of the agendas and meeting summaries can be found in the KVCC Archives (archives.kvcc.edu)

Recently KRESA completed a labor market analysis which could be of assistance. Kathy Johnson will forward the study and the group will discuss at May meeting.

Kathy Johnson is retiring April 30. Craig Jbara will provide interim leadership for the Grants Committee.

Assignments for Next Meeting/Future Meetings:

1. Review of KRESA Labor Market Analysis Data
2. Discuss Next Steps – Fall Summit Presentation
3. Continue Perkins Needs Assessment Update
 - a. Labor Market Demand Vendor Update
 - b. Employer Needs Questionnaire (Groves and Adv. manufacturing group) follow-up

Next Meeting:

The next meeting will be May 13, 2021 at 1:00pm (via Zoom)